

**SCOCOG EXECUTIVE BOARD
MEETING
December 18, 2018**

The following Council Members were present:

	<i>Present</i>	<i>Absent</i>
John Turner, <i>Chairman</i> Ozark County Presiding Commissioner	<u> X </u>	<u> </u>
Mark Collins, <i>Vice Chairman</i> Howell County Presiding Commissioner	<u> X </u>	<u> </u>
Jeff Cowen, <i>Secretary</i> Shannon County Presiding Commissioner	<u> X </u>	<u> </u>
Zach Williams, <i>Treasurer</i> Wright County Presiding Commissioner	<u> X </u>	<u> </u>
Lance Stillings Douglas County Presiding Commissioner	<u> </u>	<u> X </u>
Fred Stenger Texas County Presiding Commissioner	<u> X </u>	<u> </u>
George Hunt / Mayor of Koshkonong ExCom member for Oregon County area	<u> X </u>	<u> </u>

SCOCOG Staff Present:

Johnny Murrell	Executive Director
Kelly Wise	Fiscal Officer
Cody Dalton	Assistant Director
Angie Ball	Administrative Assistant
Darci Malam	RLF Manager/Project Manager
Jerry North	Solid Waste District Coordinator
Jessica Paulk	Community Development Specialist/Emergency Planning Manager
Sarah Callahan	Grant Writer

Others Present:

Dick Salgado	Douglas County
Mandy Brown	City of Winona
Vanae Emerick	South Central Workforce Investment Board
Mark Dethrow	USDA Rural Development
Jim McFarland	Trillium Trust

Mandy Brown was acting designee for the City of Winona

John Turner called the meeting to order at 12:46 p.m., and welcomed Board members and others.

Fred Stenger moved to approve the agenda. Mark Collins seconded the motion and the motion carried.

The Board reviewed the Executive Board minutes from the October 16, 2018 meeting, and the Full Council Board minutes from the October 16, 2018 meeting. Motion to approve the Executive Board minutes and Full Council minutes was made by Jeff Cowen and seconded by Fred Stenger. Motion carried.

At this time, members and guests were introduced.

Review and Approval of Financials

Kelly Wise presented the financial report for November. The General Fund Revenues for November are \$16,021, and fiscal year-to-date is \$88,548. Total Disbursements are \$39,829 and fiscal year-to-date is \$80,650. The General Fund balance is \$326,233. Total available funds are \$655,432. Motion to accept financial report was made by Zach Williams. Mark Collins seconded the motion and the motion carried.

Johnny Murrell presented the Monthly Cash Flow comparison through November 2018.

The Executive Board reviewed the Check Register from November of 2018. The Board members present did not find any errors within the register. Motion to approve the Check Register was made by Zach Williams and seconded by Mark Collins. Motion carried.

STAFF HIGHLIGHTS – In lieu of full Staff Reports

Darci said that four Fuels for Schools applications have been approved; Houston, Newberg, and Summersville. Belleview pulled out of the program. They have chosen the same contractor, and work begins in Houston on April 1, 2019, Newberg on January 7, 2019, and Summersville on May 1, 2019. This funding is provided by the Missouri Department of Conservation to assist with the purchase of biomass boilers. The grant funds cover 80% of the cost.

Sarah said that in regard to the 2019 CDBG funding, some potential projects include the Skyline Volunteer Department, Caulfield Volunteer Fire Department, Mountain Grove demolition, and Norwood street paving. There are potential projects tied to the disaster funding as well.

Jessica told the group that she had submitted saferoom applications for Gainesville and Hartville today through PDM and FEMA. Those were chosen by FEMA to submit applications. The environmental is complete, and Eminence Saferoom is through Phase I. Bakersfield is done, and in the process of completing the punch list now. South Fork is done as well. The three Ava generators have been funded, as well as a generator for the Wright County Courthouse. The Texas County Memorial Hospital is also getting a generator.

Jerry said that it is a slow time for Solid Waste, but that the FY2020 grant call will start in two weeks. He said he is currently working on the annual report for Solid Waste, and he is continuing work on the RETRAC system. He is also working on a guidance document for the District. He said he is also working on District grant budgets as well as the administration contract. He hopes to hold collections in the spring.

Cody discussed the Birch Creek Bridge replacement project, located in Birch Tree, Mo. He stated that the household water well loans (under the SCOCIC program) being paid back are considered program income. This program income (approximately \$140,500) needs to be spent. Shannon County was the lead applicant for the SCOCIC program, therefore a potential use of the funds would be the Birch Creek Bridge. There are five locations in the creek that have low-water crossings. The funds would be used to improve those sites. The total project estimate is \$643,180. The grant application maximum amount is \$500,000, therefore the program income would fill the funding gap. Motion to utilize the program income funds for the Birch

Creek Bridge replacement project was made by Zach Williams and was seconded by John Turner. Motion carried.

Cody said that the CDBG Housing Recovery Grant plan has been sent to HUD for their approval, after that approval is received the funds can be spent. He added that disaster funding will be available for five zip codes, and West Plains will have access to some of those funds, as they had damage to housing. He presented the program budget summary which totals \$58,535,000. He added that a public meeting to discuss the matter will be held on January 9, 2019 at the West Plains Civic Center at 5:30 p.m.

OLD BUSINESS

None at this time.

NEW BUSINESS

Region G All Hazards Response Team Resources Update – Roy Sims

This has been rescheduled until the February Executive Board meeting

Appointment of Parliamentarian per bylaws Article V Section 5.10

Johnny said that according to the bylaws, SCOCOG is to have a parliamentarian. Their responsibilities would include answering procedural questions based on Robert's Rule of Order. Motion to add Durci Malam to the position of SCOCOG parliamentarian was made by Zach Williams and seconded by Jeff Cowen. Motion carried.

OTHER

Flag Protocol

Cody said that the flag pole is gone; it was broken for years, not able to be lowered to half-staff. Johnny added that he has seen flag poles online for anywhere from \$60-\$600 plus the labor to install. The Board felt there needed to be a solar light highlighting the flag as well. Motion to replace the light and pole for under \$1,000 was made by Jeff Cowen and seconded by Zach Williams. Motion carried.


CONFIRM NEXT MEETING DATE

The next meeting date will be February 19, 2019

The Board had been notified that Governor Parson has ordered State Offices closed in observance of Christmas Eve, December 24, 2018, and Johnny had emailed asking if SCOCOG staff could be off that day as well. The Board members present agreed to close the SCOCOG office on December 24, 2018.

The meeting adjourned at 2:08 p.m.

Respectfully Submitted,


 Angie Ball
 SCOCOG Administrative Assistant

Reviewed for Content,


 Jeff Cowen
 SCOCOG Secretary