

FUELS FOR PUBLIC FACILITIES GRANT APPLICATION FORM

Complete the following form and submit it as part of grant application

Grant Deadline: December 16, 2020

1. Publicly Owned Facility Information:

- a) Building Name: _____
- b) County(s): _____
- c) Number of staff: _____
- d) Location of Office (latitude/longitude): _____

2. Responsible Party and Contact Information for Facility: (i.e., Mayor, Board President, County Commissioner, etc.)

- a) First and Last Name: _____
- b) Title: _____
- c) Mailing Address: _____
- d) City, State, Zip _____
- e) Phone: _____
- f) Fax: _____
- g) Email: _____

3. Grant Administrator for Facility: (i.e. City Administrator, County Clerk, Board Treasure/Secretary, etc.)

- a) First and Last Name: _____
- b) Title: _____
- c) Mailing Address: _____
- d) City, State, Zip _____
- e) Phone: _____
- f) Fax: _____
- g) Email: _____

4. Public Facility Building Information

- a) Number of buildings: _____
- b) Do you have a central heating system? Yes No
- c) How is the heat delivered to rooms? (check all that apply)
- Hot water
 - Steam
 - Ducted air
 - Electric resistance
 - One heating plant in one location
 - Different heating plants in multiple locations
 - Individual, room by room heating systems
- d) Do you have a central air conditioning system? Yes No
- e) How is the cooling delivered to the rooms? (check all that apply)
- Chilled water piped
 - Ducted air
 - One cooling unit in one location
 - Different cooling units in multiple locations
 - Individual room by room cooling systems
- f) Does the building(s) have buried piping to deliver heat and/or chilled water? Yes No
What condition would you rate these lines? Good Fair Excellent
- g) How is the heat generated?
- Hot water boiler
 - Steam boiler
 - Hot air furnace
 - Electric baseboard
 - Electric duct coils
 - Rooftop packaged units
 - Heat pumps
- h) How is cooling generated?
- Electric central chiller
 - Individual room units
 - Rooftop packaged units
 - Heat pumps
- i) Is your domestic hot water heated from a central boiler? Yes No

j) Has your facility(s) recently undergone an energy audit? Yes No If so, when? _____

k) Please provide the following information for each building to be heated by the Fuels for Public Facilities grant (**attach another sheet for additional buildings if needed**):

Building Name: _____

- Age of building _____
- Square Foot: _____ sq. ft.
- Type/age of system _____
- Fuel Input _____ units per hour
- Unit Size _____ HP BTU
- Furnace Output _____ HP BTU per hour
- Type of Fuel Used _____
- Price Per Unit _____ per _____
- Describe fuel storage _____

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****Attach a sketch diagram of buildings to be heated and location of existing heating systems****

- l) Area available for potential wood chip storage: _____
- m) Annual heating and cooling budget: \$ _____ ***You must provide last two years of heating fuel records with volumes of fuel used for each heating system – attach copies.***
- n) Is there an urgent/emergent need for major repair or replacement of systems? Yes No If yes, explain and attach documentation from contractor for repair needs and cost. _____

(attach documentation of need or estimates to repair)

- o) What contributions will your entity commit to this project (i.e., funds and/or construction of buildings)?

- p) Does your entity anticipate any major system repairs or replacement needs in the foreseeable future?
 Yes No If yes, please describe in detail, include project timeline. _____

5. Grant Implementation

- a) Explain how your entity will begin implementation within 90 days of grant award (be specific):

- b) Explain the ability of your entity to track expenditures, supervise contractors, and report progress:

6. Signature of Responsible Party

Printed Name

Signature

Title

Date

Include with your application the following:

- **Concise narrative** that clearly states the benefits the Fuels for Public Facilities grant would provide to the facility and community (maximum one page).
- **Sketch diagram** of buildings to be heated and location of existing heating systems.
- **Copies of last two years heating fuel records** with volumes of fuel used for each heating system.
- **Copies of one year electric bills** if air conditioning is used in buildings listed.
- **Publicity Plan** - all applicants must outline how the project will be shared with citizens in the community. Be sure to address how this Missouri Department of Conservation and South Central Ozarks Council of Governments project will be acknowledged publicly (such as media releases, radio PSA's, local television features, etc.).
- **Additional supporting information** for the items requested in the application above (limit to three attached pages).

***All grant applications must contain an original signature
and be postmarked no later than December 16, 2020.
Fax or email submissions will not be accepted.***

Mail to the following address:
Missouri Department of Conservation
Forestry Division
Attention: 2020 Fuels for Public Facilities Grant
P.O. Box 180
Jefferson City, MO 65102